



10400 Detrick Avenue  
Kensington, Maryland 20895  
240-627-9425

**HOUSING OPPORTUNITIES COMMISSION OF MONTGOMERY COUNTY**  
**BUDGET, FINANCE AND AUDIT COMMITTEE MEETING**  
**NOTICE & AGENDA**

**The Budget, Finance and Audit Committee will convene a meeting on:**

**December 21, 2022**  
**1:00 p.m.**

**At**

**HOC Headquarters**  
**10400 Detrick Avenue**  
**Kensington, Maryland 20895**

**Livestream: <https://youtu.be/YD5VH-dI72U>**

**In order to continue to implement recommended social distancing guidelines, HOC will conduct its December 21, 2022 Budget, Finance and Audit Committee meeting through a hybrid model. Committee members and HOC staff will participate via a mix of in-person, live-stream, and/or teleconference. Participation by the public will be by live-stream. Please see the COVID-19 Open Meeting Procedures and HOC’s website for more information.**

<b>1:00 p.m.</b>	<b>I. <u>BUDGET, FINANCE AND AUDIT COMMITTEE AGENDA</u> – Rick Nelson, <i>Chair</i></b>	
	<ol style="list-style-type: none"> <li>1. <b>Minutes:</b> Approval of Budget, Finance and Audit Committee Minutes of October 21, 2022</li> <li>2. <b>Fiscal Year 2023 First Quarter Budget to Actual Statements:</b> Presentation of First Quarter FY’23 Budget to Actual Statements</li> <li>3. <b>Fiscal Year 2023 First Quarter Unaudited Financial Statements:</b> Presentation of the Unaudited Financial Statements for the First Quarter Ended September 30, 2022</li> <li>4. <b>Uncollectible Tenant Accounts Receivable:</b> Presentation of Request to Write-Off Uncollectible Tenant Accounts Receivable (July 1, 2022 – September 30, 2022)</li> <li>5. <b>Procurement of Property Management Services:</b> Renewal of Property Management Contract for Elizabeth House</li> <li>6. <b>Revision of Fiscal Year 2022 Fourth Quarter Budget to Actual Statements:</b> Presentation of Revised FY’22 Fourth Quarter Budget to Actual Statements</li> </ol>	
<b>3:00 p.m.</b>	<b><u>ADJOURN</u></b>	

NOTES:

1. This Agenda is subject to change without notice.
2. *Times are approximate and may vary depending on length of discussion.*

If you require any aids or services to fully participate in this meeting, please call (240) 627-9425 or email [commissioners@hocmc.org](mailto:commissioners@hocmc.org).