Financial Statements (With Supplementary Information) and Independent Auditor's Report

June 30, 2021 and 2020



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Independent Auditor's Report

To Management Wheaton Metro Development Corporation

Report on the Financial Statements

We have audited the accompanying financial statements of Wheaton Metro Development Corporation, which comprise the balance sheets as of June 30, 2021 and 2020, and the related statements of operations, changes in net assets and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Wheaton Metro Development Corporation as of June 30, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.



Report on Supplementary Information

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Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The June 30, 2021 and 2020 accompanying supplementary information on pages 17 to 19 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Baltimore, Maryland October 25, 2021

Balance Sheets June 30, 2021 and 2020

<u>Assets</u>

| | 2021 | 2020 |
|---|--------------------------------------|--------------------------------------|
| Current assets Cash and cash equivalents Advance to affiliate Accounts receivable and other assets, net of allowance | \$ 287,689 1,409,844 31,458 | \$ 122,984 1,623,080 33,458 |
| Total current assets | 1,728,991 | 1,779,522 |
| Restricted deposits and funded reserves Customer deposits Restricted cash and cash equivalents Total restricted deposits and funded reserves | 69,116 355,031 424,147 | 71,047 486,337 557,384 |
| Noncurrent assets Rental property, net of accumulated depreciation Deferred charges, net of accumulated amortization Prepaid expenses | 25,091,197 1,926 167,842 | 25,964,880 5,241 172,393 |
| Total noncurrent assets | 25,260,965 | 26,142,514 |
| Total assets | \$ 27,414,103 | \$ 28,479,420 |

Balance Sheets June 30, 2021 and 2020

Liabilities and Net Assets

| | 2021 | 2020 |
|---|------------------------------------|------------------------------------|
| Current liabilities Accounts payable and accrued liabilities Mortgage payable - current Accrued interest payable | \$ 56,756 532,568 106,591 | \$ 56,711 509,176 108,501 |
| Total current liabilities | 695,915 | 674,388 |
| Current liabilities payable from restricted cash and cash equivalents Customer deposit payable | 68,306 | 68,895 |
| Customer deposit payable | 00,300 | 00,093 |
| Noncurrent liabilities Mortgage payable, net of unamortized debt issuance costs of \$583,830 and \$605,060, respectively, and net of current maturities Loan payable to Montgomery County, MD Loans payable to Housing Opportunities Commission of | 27,307,960 2,984,721 | 27,819,298 2,984,721 |
| Montgomery County, MD | 1,379,283 | 1,379,283 |
| Developer fee payable Accrued interest payable | 3,273,051 911,386 | 3,273,051 815,913 |
| Total noncurrent liabilities | 35,856,401 | 36,272,266 |
| Total liabilities | 36,620,622 | 37,015,549 |
| Total net assets | (9,206,519) | (8,536,129) |
| Total liabilities and net assets | \$ 27,414,103 | \$ 28,479,420 |

Statements of Operations Years Ended June 30, 2021 and 2020

| | 2021 | 2020 |
|---|---|---|
| Operating revenue Dwelling rental Commercial rental Other income | \$ 2,442,562 115,980 12,526 | \$ 2,475,177 114,250 13,438 |
| Total operating revenue | 2,571,068 | 2,602,865 |
| Operating expenses Administration Maintenance Bad debt Depreciation and amortization Utilities Fringe benefits Interest expense Other | 348,260 299,972 16,682 957,438 55,526 63,225 1,409,471 217,327 | 317,762 325,367 14,534 939,184 64,042 56,437 1,431,918 228,398 |
| Total operating expenses | 3,367,901 | 3,377,642 |
| Operating loss | (796,833) | (774,777) |
| Net loss | \$ (796,833) | \$ (774,777) |

Statements of Changes in Net Assets Years Ended June 30, 2021 and 2020

| Balance, July 1, 2019 | \$ (8,162,281) |
|------------------------|-------------------|
| Contributions | 400,929 |
| Net loss | (774,777) |
| Balance, June 30, 2020 | (8,536,129) |
| Contributions | 126,443 |
| Net loss | (796,833) |
| Balance, June 30, 2021 | \$ (9,206,519) |

Statements of Cash Flows Years Ended June 30, 2021 and 2020

| | | 2021 | | 2020 |
|---|----|------------|----|-----------|
| Cash flows from operating activities | | | | |
| Net loss | \$ | (796,833) | \$ | (774,777) |
| Adjustments to reconcile net loss to net cash provided | | | | |
| by operating activities | | | | |
| Depreciation and amortization | | 957,438 | | 939,184 |
| Amortization of debt issuance costs | | 21,230 | | 21,230 |
| (Increase) decrease in assets | | G 551 | | (12 100) |
| Accounts receivable and other assets Increase (decrease) in liabilities | | 6,551 | | (13,180) |
| Accounts payable and accrued liabilities | | 45 | | (20,374) |
| Accrued interest payable | | 93,563 | | 93,647 |
| Customer deposits payable | | (589) | | (2,229) |
| 6 accounts as France Fragment | | (000) | | (=,==;) |
| Net cash provided by operating activities | | 281,405 | | 243,501 |
| | | | | |
| Cash flows from investing activities | | | | |
| Decrease in interfund receivable | | 213,236 | | 45,891 |
| Purchases of property and equipment | | (80,440) | | (202,007) |
| Net cash provided by (used in) investing activities | | 132,796 | | (156,116) |
| g acame | | , | • | (100,110) |
| Cash flows from financing activities | | | | |
| Payments on mortgage payable | | (509, 176) | | (486,812) |
| Contributions | | 126,443 | | 400,929 |
| | | | | |
| Net cash used in financing activities | | (382,733) | | (85,883) |
| Not increase in each county aloute and rectricted | | | | |
| Net increase in cash, cash equivalents, and restricted | | 24.460 | | 1 500 |
| cash | | 31,468 | | 1,502 |
| Cash, cash equivalents and restricted cash, beginning | | 680,368 | | 678,866 |
| Gaeri, Gaeri equivalente ana rectricted Gaeri, Segriming | | 000,000 | | 010,000 |
| Cash, cash equivalents and restricted cash, end | \$ | 711,836 | \$ | 680,368 |
| Cumplemental displacament speck flow informations | | | | |
| Supplemental disclosure of cash flow information | ¢ | 1 201 502 | Ф | 1 217 0// |
| Cash paid during the year for interest | \$ | 1,291,592 | \$ | 1,317,041 |

Notes to Financial Statements June 30, 2021 and 2020

Note 1 - Organization

Wheaton Metro Development Corporation (the "Corporation") was formed as a nonstock corporation under the laws of the state of Maryland on October 1, 2003. The Corporation is a component unit of The Housing Opportunities Commission of Montgomery County, Maryland (the "Commission"). The Corporation was formed for the purpose of operating a housing property consisting of 120 market-rate units, two retail units, and a parking garage located in Wheaton, Maryland (the "Project").

On January 1, 2009, Wheaton Metro Limited Partnership (the "Partnership"), an affiliated entity of the Commission, assigned 120 market-rate units, two retail units and a parking garage, which is part of MetroPointe Apartments, to the Corporation, along with related assets and liability balances as of that date.

Note 2 - Summary of significant accounting policies

Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Accounts receivable and bad debts

Tenant receivables are reported net of an allowance for doubtful accounts. Management's estimate of the allowance is based on historical collection experience and a review of the current status of tenant accounts receivable. It is reasonably possible that management's estimate of the allowance will change. As of June 30, 2021 and 2020, the allowance was \$1,659 and \$1,926, respectively.

Rental property

Rental property is carried at cost. Depreciation is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives by use of the straight-line method for financial reporting purposes. For income tax purposes, accelerated lives and methods are used.

| | | Estimated |
|--|---|---------------------------------|
| | Method | useful lives |
| Buildings and improvements Land improvements Furniture and equipment | Straight-line Straight-line Straight-line | 40 years 15 years 5 years |

Impairment of long-lived assets

The Corporation reviews its rental property for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. When recovery is reviewed, if the undiscounted cash flows estimated to be generated by the property are less than its carrying amount, management compares the carrying amount of the property to its fair value in order to determine whether an impairment loss has occurred. The amount of the impairment loss is equal to the excess of the asset's carrying value over its estimated fair value. No impairment loss has been recognized during the years ended June 30, 2021 and 2020.

Notes to Financial Statements June 30, 2021 and 2020

Debt issuance costs

Debt issuance costs, net of accumulated amortization, are reported as a direct deduction from the face amount of the mortgage payable to which such costs relate. Amortization of debt issuance costs is reported as a component of interest expense and is computed using an imputed interest rate on the related mortgage.

Deferred charges

Costs related to obtaining commercial tenants of \$30,640 are being amortized over the life of the leases, which ranged from 9-10 years. Amortization expense for the years ended June 30, 2021 and 2020 was \$3,315 and \$3,315, respectively. Accumulated amortization as of June 30, 2021 and 2020 was \$28,714 and \$25,399, respectively. Estimated amortization expense for the year ended June 30, 2022 is \$1,926.

Income taxes

The Corporation is a component unit of The Housing Opportunities Commission of Montgomery County, Maryland (the "Commission") and is therefore exempt from income taxation. Accordingly, the financial statements do not include a provision for income taxes.

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires the Corporation to report information regarding its exposure to various tax positions taken by the Corporation. Management has determined whether any tax positions have met the recognition threshold and has measured the Corporation's exposure to those tax positions. Management believes that the Corporation has adequately addressed all relevant tax positions and that there are no unrecorded tax liabilities. As of June 30, 2021, returns for the tax years 2018 through 2020 generally remain subject to examination by taxing authorities.

Rental income

Rental income is recognized as rentals become due. Rental payments received in advance are deferred until earned. All leases between the Corporation and tenants of the property are operating leases.

Commercial lease income is recognized as earned in accordance with the respective lease terms. GAAP requires commercial lease income to be recognized on a straight-line basis over the terms of the respective leases. Rental income recorded on the straight-line method in excess of the rents billed is recognized as deferred rent asset.

Advertising costs

The Corporation's policy is to expense advertising costs when incurred.

Cash and cash equivalents

Short-term liquid investments with original maturities of less than three months are considered to be cash equivalents. As of June 30, 2021 and 2020, there were no cash equivalents.

Note 3 - Restricted cash and cash equivalents

Replacement reserve

In accordance with the Regulatory Agreement with the Commission, disbursements from the reserve for replacement for the purpose of maintenance, improvements, or renovations of the Project cannot be made without prior consent of the Commission. The reserve for replacement is pooled with other properties that are controlled by the Commission and deposited with Montgomery County, Maryland. The Corporation is required to deposit \$2,500 monthly in accordance with the

Notes to Financial Statements June 30, 2021 and 2020

Regulatory Agreement. As of June 30, 2021 and 2020, the balance in the reserve was \$34,305 and \$163,252, respectively.

Renovation reserve

The Corporation has an additional renovation reserve to be used to fund capital improvements or major repairs. As of June 30, 2021 and 2020, the balance in the reserve was \$243,582 and \$246,964, respectively.

Mortgage escrow

Under the agreements with the affiliate of the Commission, the Corporation is required to make monthly escrow deposits for mortgage insurance. As of June 30, 2021 and 2020, the escrow was \$77,144 and \$76,121, respectively.

Note 4 - Statements of cash flows

The following table provides a reconciliation of cash, cash equivalents, and restricted cash reported within the balance sheets that sum to the total of the same such amounts in the statements of cash flows:

| | 2021 | 2020 |
|--|--|---|
| Cash and cash equivalents Customer deposits - funded security deposits Replacement reserve Renovation escrow Mortgage escrow | \$ 287,689 69,116 34,305 243,582 77,144 | \$ 122,984 71,047 163,252 246,964 76,121 |
| Total cash, cash equivalents and restricted cash shown in statements of cash flows | \$ 711,836 | \$ 680,368 |

Amounts included in restricted cash are comprised of security deposits held in trust for the future benefit of tenants upon moving out of the property, a replacement reserve and renovation reserve for maintenance, improvements and repairs, and a mortgage escrow for monthly deposits for the mortgage insurance, as required by the operating agreement.

Note 5 - Rental property

Property held by the Corporation at June 30, 2021 and 2020 consists of the following:

| | 2021 | 2020 |
|---|--|--|
| Land Buildings and improvements Land improvements Furniture and equipment Leasehold improvements Accumulated depreciation | \$ 1,428,020 33,852,153 1,292,638 428,177 68,784 (11,978,575) | \$ 1,428,020 33,852,153 1,292,638 347,737 68,784 (11,024,452) |
| | \$ 25,091,197 | \$ 25,964,880 |

Notes to Financial Statements June 30, 2021 and 2020

Note 6 - Mortgage payable

The Corporation assumed the obligations from the Partnership mortgage obtained for financing the construction of the Project in connection with the issuance, by an affiliate of the Commission, of Housing Development Bonds, 2006 Series A, in an aggregate amount not to exceed \$33,380,000. The loan converted to permanent financing in January 2009, at which time monthly payments of principal and interest in the amount of \$150,064 commenced. The loan bears interest at 4.50% and matures on January 1, 2049. The Project serves as collateral for the loan. As of June 30, 2021 and 2020, the mortgage payable was \$28,424,358 and \$28,933,534, respectively, and accrued interest was \$106,591 and \$108,501, respectively.

As discussed in Note 2, debt issuance costs, net of accumulated amortization, totaled \$583,830 and \$605,060 as of June 30, 2021 and 2020, respectively, and are related to the mortgage payable. Debt issuance costs on the above mortgage are being amortized using an imputed rate of 4.76%. For the years ended June 30, 2021 and 2020, amortization expense related to debt issuance costs was \$21,230 and \$21,230, respectively, and is included in interest expense in the statements of operations.

Aggregate maturities of the mortgage payable for the five years following June 30, 2021 and every five years thereafter are as follows:

| 2022 | \$ | 532,568 |
|-----------|----------------|------------|
| 2023 | | 557,034 |
| 2024 | | 582,624 |
| 2025 | | 609,390 |
| 2026 | | 637,385 |
| 2027-2031 | | 3,653,992 |
| 2032-2036 | | 4,574,053 |
| 2037-2041 | | 5,725,780 |
| 2042-2046 | | 7,167,508 |
| 2047-2049 | | 4,384,024 |
| | - - | |
| | \$ | 28,424,358 |

Note 7 - Note payable to Montgomery County, MD

In 2009, the Corporation assumed the obligations of a note payable to Montgomery County, Maryland in the amount of \$2,984,721. The note is collateralized by the Project. Beginning March 31, 2016, the note bears interest at a rate of 1% per annum and annual payments of principal and interest are due in an amount equal to the lesser of 50% of debt service cash flow as defined in the loan note or the amount which when applied first to interest and then to principal will amortize the loan over its then remaining term. The loan matures on April 1, 2046. As of June 30, 2021 and 2020, the outstanding principal balance and accrued interest was \$2,984,721 and \$2,984,721 and \$156,699 and \$126,851, respectively. There was no cash flow available for debt service payment at June 30, 2021 and 2020.

Note 8 - Related party transactions

Loan payable to the Housing Opportunities Commission of Montgomery County, MD

The Corporation obtained financing from the Commission, an affiliate of the Corporation. The original amount of the loan was \$486,138 and total additional principal advances cannot exceed

Notes to Financial Statements June 30, 2021 and 2020

\$1,250,000. Total advances by the Commission were \$1,250,000 and the loan is collateralized by the Project. Annual payments of 50% of net cash flow, as defined in the deed of trust note, are due commencing on July 1, 2010. The loan bears interest at 5.25% per annum and matures on July 1, 2039. As of June 30, 2021 and 2020, the outstanding principal balance and accrued interest was \$1,250,000 and \$1,250,000 and \$754,687 and \$689,062, respectively. There was no cash flow available for debt service payment at June 30, 2021 and 2020.

In accordance with the commission resolution dated November 2, 2011, the Opportunity Housing Reserve Fund advanced \$129,283 to the Project to fund payment of debt issuance costs. The advance does not bear interest and is payable from available net cash flow in accordance with the commission resolution. As of June 30, 2021 and 2020, \$129,283, remains payable and there was no net cash flow available for repayment.

Developer fee payable

The Corporation entered into a development agreement with the Commission and Bozzuto Development Company, an unrelated party ("Developers") for services relating to the development of the Project. The Developers earned a developer fee of \$5,694,506. The developer fee is payable from available net cash flow in accordance with the development agreement. As of June 30, 2021 and 2020, \$3,273,051, remains payable, and there is no cash flow available for repayment.

Advances to affiliate

The Corporation made advances to affiliates which do not bear interest and are due on demand. Management closely monitors outstanding balances and provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. As of June 30, 2021 and 2020, \$1,409,844 and \$1,623,080, respectively, were due to the Corporation.

Shared expenses

The Corporation shares certain operating costs with the Partnership. As of June 30, 2021 and 2020, the Organization has no amounts due to or from the Partnership for shared costs.

Asset management fee

Pursuant to Section 7 of the Asset Management Fee Agreement (the "Agreement"), the Corporation agreed to pay an annual asset management fee to the Commission equal to the proportionate share of the asset management agent's indirect overhead expense attributable to the Project for the preceding year as determined annually as part of the asset management agent's annual budget. The Agreement expired December 31, 2010 and renews automatically without notice. For each of the years ended June 30, 2021 and 2020, asset management fees of \$8,680, were incurred and paid, and is included in other expenses on the statement of operations.

Note 9 - Property management fee

The Corporation has an agreement with Bozzuto Management Company, an unrelated party, to provide property management services, effective July 1, 2019 through June 30, 2021, the agreement provides for a fee of \$77.07 per occupied unit. Management fees charged to operations under this agreement for the years ended June 30, 2021 and 2020 were \$113,017 and \$104,969, respectively.

Notes to Financial Statements June 30, 2021 and 2020

Note 10 - Net assets

The Commission, the Corporation's principal investor, is required to report on a fund basis. The Corporation, therefore has reported net assets on a fund basis to conform to the Commission's presentation. This presentation does not conform with generally accepted accounting principles, but is not materially different. Below is a summary of the Corporation's net assets as of June 30, 2021 and 2020:

| | 2021 | | 2020 | | |
|---|------|--------------------------------------|------|--------------------------------------|--|
| Investment in capital assets, net Restricted net assets Unrestricted net assets | \$ | (10,970,216) 355,841 1,407,856 | \$ | (10,605,709) 488,489 1,581,091 | |
| | \$ | (9,206,519) | \$ | (8,536,129) | |

Note 11 - Rental income under operating leases

The Project has commercial leases that expire on various dates between December 2022 and May 2029. The following is a schedule of minimum future rental income on noncancelable operating leases for each of the next five years and thereafter as of June 30, 2021:

| 2022 | \$ 107,500 |
|------------|---------------|
| 2023 | 78,746 |
| 2024 | 48,490 |
| 2025 | 49,460 |
| 2026 | 50,449 |
| Thereafter | 152,939 |
| | |
| | \$ 487,584 |

For the year ended June 30, 2021, the Corporation's rent receipts required under the lease terms was \$105,649.

Note 12 - Concentration of credit risk

The Corporation, at times, will have cash in banking institutions in excess of the \$250,000 insured by the Federal Deposit Insurance Corporation ("FDIC"). Cash balances in excess of the FDIC insured amounts are collateralized with the Federal Reserve Bank and, therefore, are not at risk.

Note 13 - Financial dependency

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America, which contemplates continuation of the Corporation as a going concern. The Corporation has operating expenses and debt service in excess of operating income in recent years. If sufficient cash flow from operations cannot be attained, the Corporation will continue to be financially dependent on the Commission, who has agreed to continue funding deficits as needed. The Commission has committed to fund any shortfall in operating cash flow as necessary for a period no less than one year following the issuance of these financial statements.

Notes to Financial Statements June 30, 2021 and 2020

Note 14 - Risks and uncertainties

In early 2020, an outbreak of a novel strain of coronavirus (COVID-19) emerged globally. As a result, events have occurred including mandates from federal, state and local authorities leading to an overall decline in economic activity which could result in a loss of lease revenue and other material adverse effects to the Corporation's financial position, results of operations, and cash flows. The Corporation is not able to reliably estimate the length or severity of this outbreak and therefore the related financial impact.

Note 15 - Subsequent events

Events that occur after the balance sheet date but before the financial statements were available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the balance sheet date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the balance sheet date require disclosure in the accompanying notes. Management evaluated the activity of the Corporation through October 25, 2021 (the date the financial statements were available to be issued) and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to the financial statements.



Selected Line Item Detail Years Ended June 30, 2021 and 2020

| | | 2021 | | 2020 | |
|---|----|---------|----|---------|--|
| Administration | | | | | |
| Marketing and lease-up | \$ | 45,185 | \$ | 36,307 | |
| Contract administration salary | Ψ | 84,833 | Ψ | 81,072 | |
| Contract administration salary Contract bonus/commission | | 29,005 | | 17,275 | |
| Contract management fee | | 113,017 | | 104,969 | |
| Miscellaneous operating expenses | | 3,674 | | 1,552 | |
| Postage | | 938 | | 997 | |
| Printing/reproduction | | 2,287 | | 1,906 | |
| Office supplies | | 540 | | 897 | |
| Auditing services | | 11,150 | | 11,520 | |
| Legal services | | 4,156 | | 1,171 | |
| Other operating professional services | | 198 | | 201 | |
| Credit check services | | 1,944 | | 2,504 | |
| Telephone | | 16,744 | | 16,994 | |
| Software | | 21,295 | | 21,775 | |
| Rental license fees | | 5,640 | | 5,501 | |
| Bank fees | | 1,025 | | 645 | |
| Resident gifts | | 1,746 | | 5,210 | |
| Miscellaneous program supplies | | 2,801 | | 5,009 | |
| Security deposit interest | | 733 | | 812 | |
| Cable charges | | 833 | | 1,195 | |
| Resident service fees | | - | | 250 | |
| Local mileage and travel | | 516 | | - | |
| Total administration expenses | \$ | 348,260 | \$ | 317,762 | |
| Maintenance | | | | | |
| Contract maintenance salary | \$ | 124,323 | \$ | 124,873 | |
| Supplies and materials | * | 21,813 | • | 18,630 | |
| Contracts | | 123,650 | | 148,995 | |
| Windows and glass | | 2,878 | | 1,705 | |
| Doors | | 1,244 | | 7,934 | |
| Lock and keys | | 2,185 | | 1,490 | |
| Flooring and carpeting | | 3,157 | | 6,567 | |
| Paint and wall coverings | | 3,108 | | , - | |
| Equipment | | 17,614 | | 15,173 | |
| Total maintenance expenses | \$ | 299,972 | \$ | 325,367 | |

Selected Line Item Detail Years Ended June 30, 2021 and 2020

| | 2021 | | 2020 | |
|---|--|----|---|--|
| Utilities Water | \$ 2,175 | \$ | 5,778 | |
| Electric Trash collection | 40,647 12,704 | | 46,003 12,261 | |
| Total utility expenses | \$ 55,526 | \$ | 64,042 | |
| Fringe benefits | | | | |
| Contract managed benefits Contract employee appreciation Contract other training | \$ 62,129 865 231 | \$ | 55,617 729 91 | |
| Total fringe benefits | \$ 63,225 | \$ | 56,437 | |
| Other | | | | |
| Mortgage insurance Other taxes Property insurance Water quality protection charge Security contracts Coronavirus expense Asset management fee Environmental insurance | \$ 143,741 2,738 33,326 2,632 20,682 5,248 8,680 280 | \$ | 146,189 2,677 48,718 2,721 15,341 4,072 8,680 | |
| Total other expenses | \$ 217,327 | \$ | 228,398 | |

Cash Flow* and Distribution Year Ended June 30, 2021

| Operating revenue | \$ 2,571,068 |
|---|--|
| Additions (deductions) Change in accounts receivable Change in prepaid rent | 2,000 12,544 |
| | 2,585,612 |
| Operating expenses | (3,367,901) |
| (Additions) Deductions Change in accounts payable Change in prepaid expenses Change in accrued expenses Depreciation and amortization Amortization of debt issuance costs Required reserve deposits, net of approved withdrawals Scheduled debt service | (2,634) 4,551 (9,865) 957,438 21,230 (131,306) (509,176) |
| Cash shortfall | \$ (452,051) |
| Order of distribution | |
| First - the lesser of 50% of remaining cash flow or amortizing principal and interest payment amount to the County Loan | \$ - |
| Second - 50% of the remaining cash flow to pay the HOC LOC | |
| Total distributable cash flow | \$ |

^{*}As defined in the loan documents with Montgomery County, MD and Housing Opportunities Commission of Montgomery County, MD and as defined in the development agreement.



Independent Member of Nexia International cohnreznick.com